**BORANG NRGS – A1 (R)**

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| **PROGRESS REPORT FORM (Vol.1/2015)** |
|  | **NKEA AGRICULTURE (EPP#1)****NKEA Research Grant Scheme (NRGS)** |
| **CLUSTER : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****PROJECT NUMBER : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****PROJECT DURATION : \_\_\_\_\_\_\_\_\_** **START DATE : \_\_\_\_\_\_\_\_\_\_\_ END DATE: \_\_\_\_\_\_\_\_\_\_\_\_** |
| **Report Period : As at end March / Jun / Sept / Dec** | **Report#: 1 I 2 I 3 I 4 I 5 I 6 I 7 I 8** *(Please Circle)* |
| 1. **PROJECT DETAILS**
 |  |
| **Project title:** |  |
| **Project leader:** |  |
| **Institution :** |  |
| **Office No :** |  |
| **Fax No :** |  |
| **Hp. No :** |  |
| **E-mail :** |  |
|  |  |
| 1. **FINANCIAL REPORTS**
 |  |
| 1. **Approved Project Allocation :**
 |  |
|  |  **Year 1 ( 20 \_\_\_ ) : RM** | **Year 2 ( 20 \_\_ ) : RM** |
| 1. **Total Allocation Received To date:**
 |  |
| 1. **Total Expenditure To Date:**
 |  |
| 1. **Balance of Allocation To Date (ii – iii) :**
 |  |
| 1. **Actual Project Expenditure** *(Please report total cumulative expenditure up to the past report period)*
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| --- | --- |
| **Budget Details** | **Total Budget Spent (RM)** |
| **Total Allocation Receive (A)** | **Total Expenditure****(B)** | **Balance**  |
| **V11000**  | **Salary and Wages** |  |  |  |
| **V21000**  | **Travelling and Transportation** |  |  |  |
| **V24000**  | **Rental** |  |  |  |
| **V27000**  | **Research Materials and Supplies** |  |  |  |
| **V28000**  | **Maintenance and Minor Repair Services** |  |  |  |
| **V29000**  | **Professional Services** |  |  |  |
| **V35000**  | **Accessories and Equipment** |  |  |  |
| **TOTAL** |  |  |  |
| **\*\*\*\* Reminder : Financial statements from the Treasurer must be included** |
| **Is this performance in line with plan?**  |  | **Yes** |  |  | **No** (*Please specify on Appendix* ) |
|  |  |  |  |  |  |

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| 1. **PHYSICAL PROGRESS**
2. **Milestones Achievement**

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| --- | --- | --- | --- | --- |
| **No.**  | **Progressive Milestones as per report date** | **Planned Milestones Date (month/year)** | **Achieved (Yes/No)** | **Revised Milestones Date (month/year)** |
| **M1** |  |  |  |  |
| **M2** |  |  |  |  |
| **M3** |  |  |  |  |
| **M4** |  |  |  |  |
| **M5** |  |  |  |  |

**\*\*\*\* Project Achievement :** Please provide summary on the project achievements, its status and prospects with regards to the followings (Please specify on Appendix) 1. **Planned milestones**
2. **Reasoned for non-achievement :**
3. **Proposed adjustments/corrective actions:**
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| 1. **Others Achievement**
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| 1. **Intellectual Property Rights** *(Patent, Industrial Design, Trademark, Copyright etc) –* **Please describe detail**

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| --- | --- | --- |
| **Issues** | **Specify** | **Please** **Tick ( / )** |
| *Patent* | 1. | Permohonan paten akan difailkan*(Patent application will be filed)* |  |  |
| 2. | Paten diperoleh*(Patent obtained)* |  |  |
| 3. | Paten menunggu*(Patent pending)* |  |  |
| 4. | Paten difailkan*(Patent filing)* |  |  |
| 5. | Paten digubal*(Patent drafting)* |  |  |
| Hak cipta*(Copyright)* |  |  |
| Cap dagangan*(Trademark)* |  |  |
| Reka bentuk industri*(i-Design)*  |  |  |
| Lain-lain *(Other)* |  |  |

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| 1. **Seminar/Conference/ Workshop** *(Detail Information: where and when?)*

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| **BIL.** | **PROGRAMS & DATES** | **PLACE / LOCATION** | **REASONS** |
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| **3. Publications, papers or SOP** *(International, national, books, citations etc)* **– Please describe**  **detail**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Title, Authors’s Names and Publishers** | **Type of Articles** | **Status of Articles** |
| 1. | Effect of standardized extract ….Roza Dianita, Athirah Z., ….*Food and Chemistry Toxicology*  | Journal ISI Impact factor 2.610 | Submitted / Published / On going |
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| **4. Expertise Development** *(PhD, Masters, Research Staff with new speciality etc)* |
| 1. **Prototype / Product** *(Prototype name, Type eg, Lab scale, Engineering scale, Commercial scale etc***) – Please describe details**

|  |  |
| --- | --- |
| **Name of Prototype** |  |
| **Detail Information:** |  |
| **Pictures :** |  |
| **Status :** | Already has industry interested. Yes / No (if yes, please specify the company and the status of the collaboration)  |

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| 1. **Commercialisation (***licensing, Royalty, Spin-off, Direct sale etc)* **– Please describe detail**

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| 1. **Equipment / Accessories Purchased (V35000)**

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| **BIL.** | **ASSET / SPECIFICATION** | **LOCATION** | **CODE NO.** | **PRICE** |
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| **Project Leader****Signature:** **Date:** **Official Stamp:** |
| **Endorsed by Research Management Centre (RMC)****Signature: Date:****Official Stamp:** |

**APPENDIXES**