



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/CB/4.1.1-2020/JPN-ITU-AJ-DFPSERC/Online(NF) 25 September 2020

Dear Sir/Madam,

**Subject: APT Training Courses on Development of Fundamental Network
Planning Skills for E-application in Regional Community to Bridge
the Digital Divide (Online Training Course)**

I am pleased to inform you that the Asia-Pacific Telecommunity (APT) will organize a Training Course on Development of Fundamental Network Planning Skills for E-application in Regional Community to Bridge the Digital Divide in Japan. The training course will be conducted online from 30 November to 11 December 2020. Details are as follows:

Title/Place	Date/Duration	No. of Participant	Closing of Nomination
Development of Fundamental Network Planning Skills for E-application in Regional Community to Bridge the Digital Divide The ITU Association of Japan (ITU-AJ), Japan	30 November – 11 December 2020 (12 days)	1 participant per administration/ organization	26 October 2020

In this regard, I would like to invite your administration/organization to nominate a qualified applicant to attend the training course. Please read “**How to Apply**” section for the training course, “**Procedural Information on APT Training Course**” (Annex-1) and “**General Information on APT Training Course**” (Annex-2) before submitting your nomination. Priority might be given to the Members on first-come-first served basis.

The applicants will be selected based upon the following criteria and the documents submitted on time to the APT Secretariat. As the facilities of the training institution may not be able to accommodate all applications, the APT Secretariat reserves the right to decline any application that does not meet the requirement.

Selection Criteria:

• **Qualification of an applicant:**

- 1) be a university graduate or equivalent with working experience of more than 5 years in the field of communications, information or electronic engineering;
- 2) be a Director or equivalent class of promoter engaged in information communications or digital divide improvement of the government;

/...

- 3) have experience in Information & Communication Technology for more than five (5) years (experience in network planning is preferable); and
- 4) be a technical official in the administration or the regulator of telecommunications or be an engineer of telecommunication carriers.

How to Apply:

Your administration/organization can submit up to one (1) nomination. Also, your administration/organization is expected to provide the trainee with reasonable time at their home administration to complete the online training course. The estimated time of at least 5 hours per week is suggested.

Required Documents:

- A. Completed Nomination Form (Annex-3) with current photo, and signatures of the Applicants, Direct Supervisor and the APT official contact person. (The APT shall not accept any Nomination forms without the signature of APT official contact person.); and
- B. Copy of the applicant's passport with the details and photo page

All correspondence related to the application should be sent by e-mail to apthrd@apt.int or fax to +662 573 7479 before the closing date of the nomination. **In case no acknowledgement of receipt has been informed by APT within one week after your nomination, please contact the APT Secretariat either by phone or fax.**

I look forward to receiving your nomination soon. Should you require any further information, please contact the APT Secretariat at apthrd@apt.int.

Yours sincerely,



Areewan Haorangi
Secretary General

Attachments:

- Annex-1: Procedural Information on APT Training Course
- Annex-2: General Information on Online Training Course
- Appendix 1: Tentative Schedule
- Appendix 2: Country Report
- Annex-3: APT Nomination Form

To: All APT Non Fellowship Members, Affiliate Members

cc: Mr. Yoshinori Shibayama
Deputy Director-General for International Cooperation
Global Strategy Bureau
Ministry of Internal Affairs and Communications, Japan

cc: Ms. Michiko Fukahori
Director, International Frequency Policy Office
Ministry of Internal Affairs and Communications, Japan

Mr. Kazuhiko Tanaka
Secretary General
The ITU Association of Japan

Mr. Nobuo Saito
Director, International Cooperation Department
The ITU Association of Japan